



Atlantic Academy Portland

an Aspirations Academy

Miss Heppell - Principal of Primary
Mrs Bishop - Principal of Secondary

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5th November 2019

Dear Parent/Carer

Year 9 Parents' Evening - Thursday 14th November 2019 - Appointment Booking

I am writing to invite you to attend our Parents' Evening on Thursday 14th November 2019 from 4.00pm. This is a very important evening in the Academy's calendar as it is an opportunity for you to discuss your child's progress with their teachers. Parental support is one of the biggest motivators for students and your contribution is essential in helping them to be successful in their studies.

Your child will be given an appointment schedule, with five minute appointment slots, from 4.00pm to 6.30pm, to book a time with each of their subject teachers, and their tutor. Please discuss the process with your child so that they can make appointments with their teachers.

Please ensure your child has made their appointments by **Friday 8th of November** as tutors will be phoning home from the afternoon of Monday 11th to follow up with any students who have not made appointments.

If you have any other questions, please contact myself using the email [link](#) from the Academy website.

Yours faithfully

Mrs L Bullin
Pastoral Lead for Key Stage 3 (Years 7 - 9)



ASPIRATIONS

The Aspirations Academies Trust
Company Registration Number: 07867577
Chief Executive: Steve Kenning