



# Atlantic Academy Portland

an Aspirations Academy

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16th March 2020

Salutation  
Address

Dear Salutation

## **Transition to Atlantic Academy**

We are delighted that you have chosen Atlantic Academy Portland for **Child's Forename** and look forward to welcoming you to Atlantic over the coming months.

As you will be aware, Atlantic Academy has the highest expectations of our students. We believe that our very high expectations help ensure all students, no matter what their starting points, can achieve amazing things and we will do everything possible to make this happen. We hold out hope for every child that they can succeed at the highest level. We do not dwell on barriers; we look for solutions with the firm belief that everyone can succeed at Atlantic.

We are now beginning the process of working with yourself, your child and staff at your child's current school to ensure that **Child's Forename** has a smooth transition into Atlantic Academy for September 2020.

We have detailed key dates for a successful transition for **Child's Forename** which are all detailed below.

## **Transition Evening Wednesday 1st July 2020 - Parents/Carers only (not students on this occasion)**

We are inviting all Year 6 parents and carers, not students, to come along for a transition evening to be held on Wednesday 1st July 2020 at 6:30pm in the theatre. The evening combines:

- An opportunity for you to meet with the Academy Senior Leadership Team (SLT).
- Meet and talk to Miss Jayne Cornell - Head of Year 7.
- Find out more first hand what this transition will mean for you and your child.
- Ask questions.
- Support, if required, with completing necessary forms that need to be submitted.

The focus will be to ensure that you are very clear about the expectations of the Academy, and the start of the Academy year: a great opportunity to begin our partnership to give your child the very best education

Your attendance at this evening is very important to ensure that you and **Child's Forename** are fully informed and prepared for September. We have found that where parents/carers do not attend these evenings the child can feel more unsettled at the start of the year. Please complete the reply form found here: <https://forms.gle/QVpKEyZfGKTivBhn7>, notifying us of how many parents/carers will be attending for your child, so we have an idea of numbers. This evening is solely for parents and carers, not the children on this occasion.

## **Transition Day for students – Tuesday 7<sup>th</sup> July 2020**

There is an opportunity for your child to spend the day with us at Atlantic Academy on Tuesday 7th July 2020, when they will learn more about life at Atlantic, understand our expectations, meet fellow students, and take part in a range of activities.

### **On the day:**

- Please drop your child off at our main student entrance area at 8.45am where they will be directed to the theatre. This gives us time for all our current students to enter the Academy, to ensure that your child is comfortable when arriving at Atlantic. If your child attends Atlantic already they may come to the Academy at the normal time.
- Your child needs to be in their current school uniform.
- During the day students will be involved in a wide range of events delivered by each of our Faculties.
- Please ensure that your child has basic stationery equipment for the day.
- Please see the proposed timetable enclosed as an example of the activities they will follow.
- Lunch will be provided; please let us know of any special dietary requirements for your child.
- Please collect your child from the secondary gate at 3.00pm at the end of the day.
- New students and their parents to report to Reception for uniform fitting.

### **Uniform measuring and ordering for new students to Atlantic Academy**

Uniform measuring will take place for new students to Atlantic Academy at the end of the Transition day from 3.10pm. When you collect your child from school you will be escorted to an area where your child will be measured for the compulsory uniform items of blazer, tie and jumper and PE kit of polo shirt and socks. They will need to be measured to ensure the best fit. If your daughter wishes to wear a skirt it must be a knee length, black tailored pencil skirt, that can have a small split or vent in the middle, at the back. Jersey tube skirts and other styles of skirt are not permitted, but girls may wear proper tailored school trousers. All uniform items need to be ordered via the uniform supplier's website: <http://www.brigade.uk.com/>. Trousers, shirts, skirts and PE shorts can be purchased at any retail outlet of your choosing, providing they are in line with the required uniform. The uniform items ordered from Brigade will be delivered to Atlantic Academy during July. We will notify parents/carers when the uniform packs are ready for any required payment and collection from the Academy. Full details of our uniform policy can be found here on our website: <http://www.atlantic-aspirations.org/749/uniform-and-equipment>

### **Additional transition support**

Our transition team, will start working closely with your child's current school, gaining vital information to make the transition as smooth as possible, and will provide additional transition support for children where this has been identified as beneficial.

If you have any queries relating to the Transition of your child, please go to our 'Contact' page on the website and follow the link on the left 'Transition', or you can follow this link: <http://www.atlantic-aspirations.org/1569/transition-enquires>

We look forward to welcoming you again to Atlantic Academy and to starting our great journey together.

Yours sincerely



Mrs L Bishop  
Principal of Secondary