



# Atlantic Academy Portland

an Aspirations Academy

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Dear Parent/Carer

## **Re: Reopening Plan for Primary pupils - March 2021**

After another eight weeks of Virtual School, we are delighted that we are able to welcome all of our pupils at Atlantic Academy back to school on **Monday 8th March 2021**. As we were previously operating, we have numerous actions in place to ensure we can continue to keep pupils, staff and the Portland Community as safe as we can when we are operating with full capacity. Our current reopening plan echoes the one we used when we opened in September, and have been developed in line with the [government guidelines all schools in England have once again been provided with](#). As ever, we will continue to monitor and review the plan as the data involving COVID-19 cases develops.

### **Chromebook loan**

Over the course of the lockdown period, we have been incredibly impressed with the way that our pupils have engaged with their remote learning. Their positive mindset and good routines, along with your support, have meant that they have been able to continue to complete their timetabled lessons every weekday. To access these high quality lessons, we loaned some children a Chromebook, which we would like **returned on the 8th March**.

### **Attendance expectations**

School attendance from March 8th is mandatory. Following the government's current guidance, we have done everything within our power to minimise the risk to your child. Therefore, it is vital for all children to return to school to minimise, as far as possible, the longer-term impact of the pandemic on children's education, wellbeing and wider development. Missing out on more time in the classroom risks pupils falling further behind.

### **Measures for responding to infections - If someone has symptoms**

If your child or any member of your household develops any symptoms in line with the current guidance, you must book a test and self isolate until you receive the results from the test taken. We request that parents and staff inform the school immediately, via the [contact form](#), of the results of a test to ensure we can support track and trace actions. Online schooling will be provided if your child has been asked to stay away from school either with symptoms or through track and trace. This will be taken into account when reporting on attendance

### **Day to day logistics at Atlantic for Primary age pupils**

#### **Entrance**

Primary pupils (Reception to Year 6) will continue to use the Primary entrance at Atlantic Academy. A member of the leadership team will be on the gate every morning to greet parents and children. Any member of the public who requires a short conversation with any member of staff must wear a mask. We ask parents to ensure they are following social distancing guidance while waiting with children and recommend masks are worn. Please support us by ensuring that any children who are waiting with you are not mixing, and remain in their year group bubbles wherever possible.



**ASPIRATIONS**

### Staggered start/end of the day

To support arrivals and departures, and to ease some congestion on public transport, we will be running staggered arrivals and departures from Atlantic Academy - these start times have been updated to avoid parents having to wait as long. Please ensure you arrive promptly during these arrival and collection times - gates will close at 08.45 and 15.05.

Year	Arrival	Collection
Reception - Year 2	8:40 - 8:45	14:50 - 14:55
Year 3 and Year 4	8:35 - 8:40	14:55 - 15:00
Year 5 and Year 6	8:30 - 8:35	15:00 - 15:05

### Parents of children in Reception, Year 1 and Year 2

Adults will be able to bring children to their classroom door where they will be met by a class teacher or teaching assistant to welcome their child. Parents, unfortunately, will not be able to go into classrooms.

There will be a one way system for drop off and parents will exit through the small gate in the side of the playing field. Unfortunately, this does mean walking across the field (and it could be muddy) so please bear this in mind when doing the school run



Entrance Gate



Exit Gate

At the end of the day, **parents of these children should wait outside the Primary entrance gate**, and collect their children once they have been escorted to the entrance gate by their teacher. Parents should observe social distancing guidelines at these times.

### Parents of children in Years 3 to Year 6

Pupils will be greeted outside their entrances by either a teacher or teaching assistant, and will come straight into the building at their allocated arrival time. At the end of the day Year 3 to Year 6 pupils will be released at their allocated time, please only come to the gate when it is time to collect your child. We know collection and drop off times will be busy and we ask for your patience at these times.

### Before and After School Provision

Our before and after school provision will continue to run as it was in September. This will be offered for children already on the list. If circumstances have changed for you, please get in touch via the [contact form](#) on our website.

### Hygiene

In line with the current government guidance, frequent hand washing will continue to be in place. We appreciate that some children find this challenging but ask you to support us in this. If your child has particularly sensitive skin, you are welcome to provide your own soap and moisturiser, however we must insist that all pupils in the Primary phase follow this guidance to keep all members of our school community safe.

## **Uniform**

Pupils are to be in full school uniform in line with the [Uniform Policy](#). Please ensure all hair styles are appropriate and are natural hair colours. On days that pupils have P.E, they should come into school with their P.E kit on and their blazer over the top - earrings must be removed. We will be running PE outside where possible. Due to this, please ensure your child is warm and has suitable clothing - no hoodies please. All uniform should be washed frequently.

## **Bubbles and Zones**

We will be keeping children in year group bubbles, meaning they will only be mixing with others in the same year group - with the exception for Year 1 and 2 - these year groups, being smaller may mix on some occasions. Pupils will spend the majority of their time in their classrooms. Staff may work across different groups to support the timetable.

All pupils will have time in a playground area with their year group bubble only. Equipment will only be shared between pupils in a year group.

## **Equipment and Reading Books**

Pupils in Year 5 and 6 must ensure they have their full pencil cases - these should be a clear pencil case, not a fabric one, to support cleaning. These should be left in school wherever possible.

Pupils in Reception to Year 4 will have individual equipment provided to ensure frequently used resources are not shared, these will be labeled and allocated to pupils.

We continue to ask that no toys are brought into school. Book bags should be used in Key Stage One to protect reading books - please try and avoid big bulky backpacks as space will be at a premium.

## **Food and Lunches**

Unfortunately, we are still not able to provide hot lunches to Primary pupils at Atlantic Academy. Pupils will be eating lunches in their classrooms. Food hygiene guidance will be followed and all tables will be wiped down before and after eating.

Please pre-order your child's lunch through this form if you require a packed lunch: [Spring Term 2 Packed lunches form](#). If your child receives a free lunch through Pupil Premium support or through the Universal Infant Free School Meals scheme, please also pre-order your lunch to ensure they have the selection they are happy with. If you need to pay for your child's lunch please do this via your sQuid Catering purse and we will debit the correct amount according to your order form.

## **Reviewing and adapting plans**

As with all plans and guidance, things will be ever changing and we will be adapting the situation as best as we can. Please do feedback on any questions or concerns through the [school contact page](#) and we will be happy to answer your questions where possible.

As ever, we appreciate the support our school community has provided during this time and cannot wait to welcome all students back in on Monday.

Yours sincerely



Miss M Heppell  
Principal of Primary