



Atlantic Academy Portland

an Aspirations Academy

Miss Heppell - Principal of Primary
Mrs Bishop - Principal of Secondary

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Dear Parent/Guardian

Communication

It has been brought to our attention that some parents have been ill advised in regards to procedures on how to raise concerns with the school or ask questions. We ask that should you have a concern you give the school the opportunity to clarify and resolve your issues before you take to social media or elsewhere.

For any communications with the school, please use our contact form [here](#). Following parent feedback, this has now been updated to ensure parents receive a copy of their submission. We will always strive to respond to all communications within a reasonable time with the appropriate person to deal with the issue.

Yours faithfully

Mrs L Bishop

Principal of Secondary

Miss M Heppell

Principal of Primary

