



Atlantic Academy Portland

an Aspirations Academy

Miss Heppell - Principal Type to enter text
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12th March 2026

RE: Breakfast Club

Dear Parents and Carers,

This is a reminder for families who use our Breakfast Club about the gate opening times and arrival procedures.

The gate for Breakfast Club will be open at the following times:

- **7:45am – 7:55am**
- **8:10am – 8:15am**

Children must arrive during one of these time windows in order to access Breakfast Club. If a child arrives outside of these times, they will unfortunately not be able to attend the session that morning.

Please ensure that your child enters the school site **via the gate during these opening times**, as this allows the staff running Breakfast Club to accurately record which children are on site and ensure everyone is accounted for.

We appreciate your cooperation in helping us keep all children safe and ensure the club runs smoothly.

Yours faithfully,

Mrs L Savage

Deputy Designated Safeguarding Lead