Atlantic Academy Portland
an Aspirations Academy

Admission Appeals Timetable – Entry in September 2027

Version Control	
Admissions Appeals - 15.08.23	Amended Dates
Admissions Appeals - August 2024	Amended Dates
Admission Appeals - September 2025	Amended Dates
Admission Appeals - September 2026	Amended dates

Owner:	Principals	**Date of Next Review:**	August 27 (For Entry in September 28)

School Admission Appeals will be processed in line with the requirements set out in the School Admissions Appeals Code. Below is a timetable that sets out key dates for the appeals process, focussing on September 2027 Entry. Key information has also been provided below that sets out how in-year appeals will be dealt with.

Please ensure that you read this information carefully before lodging your appeal.

Secondary Phase Timetable and Deadlines – Secondary (Year 7 Entry), Upper (Year 9 Entry)

Offer letters posted to parents/carers on National Offer Day by Local Authority	1 March 2027
Deadline for acceptance of offer by parent/carer	15 March 2027
Deadline for lodging an on-time admission appeal	End of March 2027
Appeal Hearing Dates	Between April and June 2027

Primary Phase Timetable and Deadlines – Primary/Infant/First (Year R Entry), Junior (Year 3 Entry), Middle (Year 5 Entry)

Offer letters posted to parents and carers on National Offer Day by Local Authority	16 April 2027
Deadline for acceptance of the offer by parents and carers	7 May 2027
Deadline for lodging an on-time admission appeal	End of May 2027
Appealing hearing dates	Between June and July 2027

PLEASE NOTE:

- Appeals lodged after these dates will be heard within 40 school days of the appeal deadline or 30 school days of being lodged, whichever is the later date.
- You will receive at least 10 school days' notice of your appeal hearing date. School days do not include school holidays, inset days, bank holidays or weekends.
- Appeals are heard during the daytime on weekdays and are not normally heard during school holidays. Where there are multiple appeals for places at the same school, the hearings may go over a number of days.
- The school's case will be made available to parents and Panel members at least 5 school days before the start of the appeal hearing.
- Additional evidence may be submitted up to 5 working days before the hearing.

- Any additional evidence received after this date might not be considered at the appeal hearing. The Appeal Panel must decide whether it should be considered, taking into account its significance and the effect of a possible need to adjourn the hearing.
- Following the hearing, decision letters will be sent, where possible, within 5 school days of the end of the hearing. During busy periods, such as main entry, full decision letters may take longer than this, so the Clerk will send a brief decision summary email in the interim.
- Appeal hearings for in-year places will be heard within 30 school days of the appeal being lodged.